



## JROTC Virtual Learning

# Becoming a Better Writer LET 3 [U3C7L1] Part 3

May 11, 2020



# Lesson: 11 May 2020

## Objective/Learning Target

### Why this lesson is important:

Writing is one of the most important means of communication, so your writing must be simple, readable, and understandable. With a little practice and desire, writing is an art that anyone can master. In this learning plan, you will examine the various types of writing, writing basics, principles of good writing, and the writing pitfalls to watch for. You will develop a plan to improve your writing skills.

### What you will learn in this lesson:

- Identify situations where writing is an appropriate form of communication
  - Evaluate various writing techniques
    - Determine how to use writing to express your needs
    - Explain how to effectively organize writing assignments
- Define key words: active voice, autobiography, bibliography, biography, body, conclusion, conjunction, entice, fragment, information cards, introduction, passive voice, plagiarism, predicate, source cards, subject, thesis

statement

# Student Learning Plan

## Unit 3: Foundations for Success

### Becoming a Better Writer [U3C6L1]



#### What you will accomplish in this lesson:

Develop a plan to improve your writing skills



#### Why this lesson is important:

Writing is one of the most important means of communication, so your writing must be simple, readable, and understandable. With a little practice and desire, writing is an art that anyone can master. In this learning plan, you will examine the various types of writing, writing basics, principles of good writing, and the writing pitfalls to watch for. You will develop a plan to improve your writing skills.



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#### You will have successfully met this lesson's purpose:

- by developing a writing checklist to help you improve your own writing
- when your checklist includes criteria that support the basics of writing
- when your checklist includes the principles of writing
- when your checklist includes flaws to avoid



#### Learning Activities:

These learning activities are designed to help you learn the target skills and knowledge for this lesson. Your instructor may assign additional or alternative learning activities.

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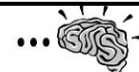
#### INQUIRE PHASE: What do you already know?



1. THINK ABOUT what you know about your unique writing style. PREPARE for this lesson by discussing *What you will accomplish in this lesson; What you will learn in this lesson; Why this lesson is important*, and *When you will have successfully met this lesson's purpose*.
2. With an assigned team, BRAINSTORM techniques and practices used in writing. USE a Circle Map to capture your ideas. PRESENT your top three ideas to the class.
3. REFLECT on how you currently prepare for a writing assignment. ANSWER the reflection questions presented by your instructor.

**GATHER PHASE: So, what else do you need to know or learn?**

- \_\_\_\_\_ 1. With a partner, READ the student text section on Becoming a Better Writer. PREPARE to teach the class about one of the three assigned key areas for writing improvement.
- \_\_\_\_\_ 2. TAKE NOTES on the presentations.
- \_\_\_\_\_ 3. REFLECT on one point shared from each topic presentation and how they can improve your writing. ANSWER the reflection questions presented by your instructor.

**PROCESS PHASE: Now what can you do with this new information you've learned?**

- \_\_\_\_\_ 1. EXAMINE the many types of writing. DISCUSS the types that are most often used in your courses at school.
- \_\_\_\_\_ 2. WRITE down organizing techniques under one of the assigned writing types. INCLUDE writing basics, principles, and ways to avoid errors in your techniques list. ADD your statements to the class Tree Map and COMPARE the similarities between the three types of writing. NOTE how writing requires planning, mechanics and style, no matter what kind of writing it is.
- \_\_\_\_\_ 3. COMPLETE Exercise #1: Introductory Paragraph. TRADE papers with a peer and GATHER feedback from them about your writing techniques. PROVIDE feedback on their paper, too. PLAN to discuss areas for improvement.
- \_\_\_\_\_ 4. REFLECT on how you can improve upon your writing techniques. ANSWER the reflection questions presented by your instructor.

**Assessment Activities:****APPLY PHASE: What else can you do with what you've learned today?**

- \_\_\_\_\_ 1. COMPLETE the Becoming a Better Writer Performance Assessment Task. SUBMIT your completed performance assessment task to your instructor for feedback and a grade.
- \_\_\_\_\_ 2. REVIEW the key words of this lesson.
- \_\_\_\_\_ 3. REFLECT on what you have learned in this lesson and how you might use it in the future.

**Self-Paced Learning and Assessment Activities:**

Independently complete the activities outlined below:

1. **Inquire Phase:** Complete the Learning Activities 1 – 3 or as modified by your instructor.
2. **Gather Phase:** Complete the Learning Activities 1 – 3 or as modified by your instructor.
3. **Process Phase:** Complete the Learning Activities 1 – 4 or as modified by your instructor.
4. **Apply Phase:** Complete the Learning Activities 1 – 3 or as modified by your instructor.

# Unit 3

## Foundations for Success

### LESSON 1: BECOMING A BETTER WRITER





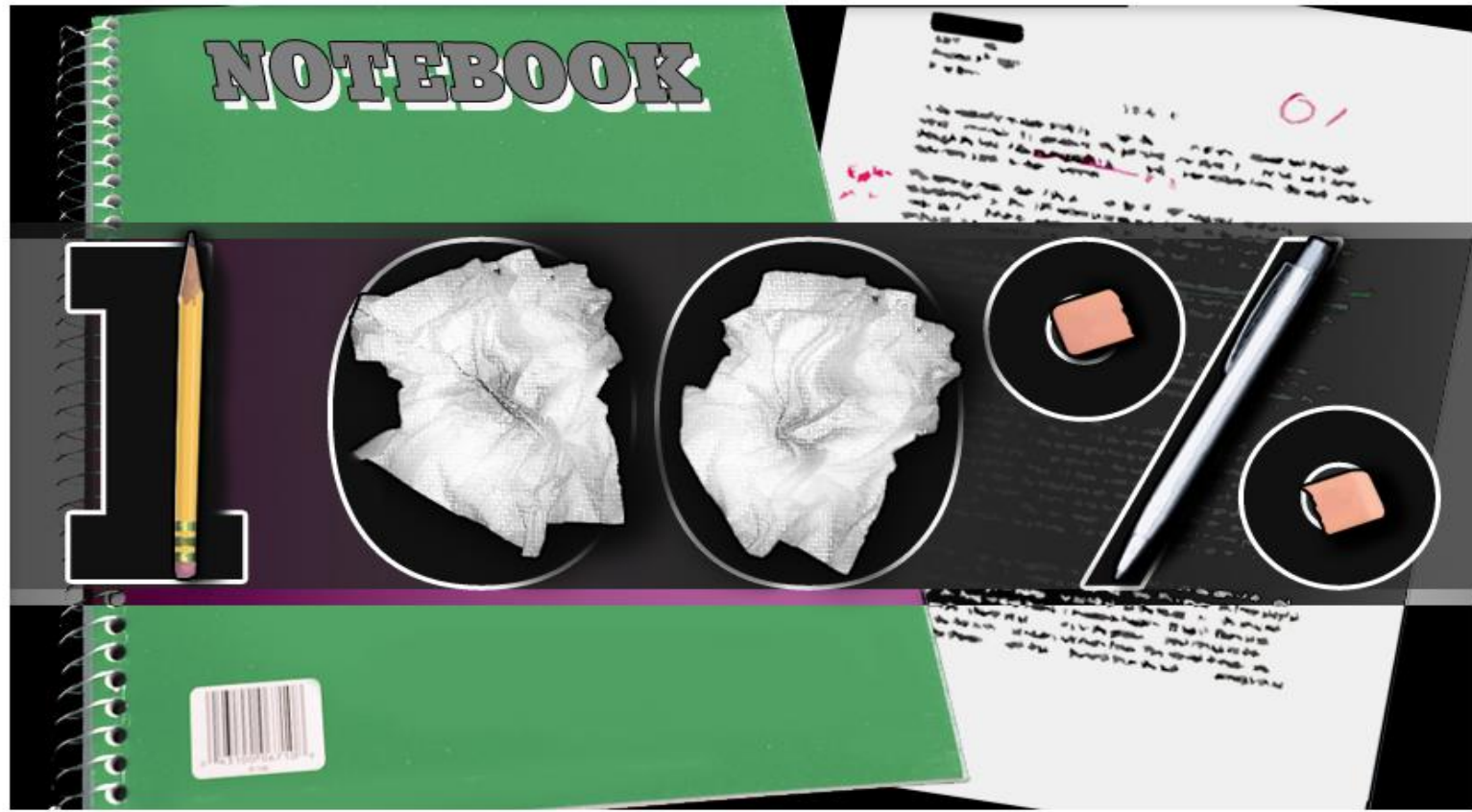
# Unit 3

## Foundations for Success

### LESSON 1: BECOMING A BETTER WRITER

Think about the areas of your own writing that need improvement.

Apply - What else can you do with what you've learned today?





(U3C6L1:V1)

Choose the term that best completes the sentence below.

The beginning of a paper or speech is known as (a/an)

\_\_\_\_\_.

- A) introduction
- B) source cards
- C) information cards
- D) body

[Click to see the correct answer](#)



(U3C6L1:V2)

Choose the term that best completes the sentence below.

When someone writes a book about themselves, it is known as a/an \_\_\_\_\_.

- A) biography
- B) conclusion
- C) autobiography
- D) body

[Click to see the correct answer](#)





(U3C6L1:V3)

Choose the term that best completes the sentence below.

A book written about a particular person written by another person is known as (a/an) \_\_\_\_\_.

- A) autobiography
- B) biography
- C) source cards
- D) introduction

[Click to see the correct answer](#)



(U3C6L1:V4)

Choose the term that best completes the sentence below.

A \_\_\_\_\_ is the final part of a paper or speech.

- A) plagiarism
- B) thesis statement
- C) passive voice
- D) conclusion

[Click to see the correct answer](#)



(U3C6L1:V5)

Choose the term that best completes the sentence below.

A/An \_\_\_\_\_ is the main part of a paper or speech.

- A) active voice
- B) body
- C) entice
- D) predicate

[Click to see the correct answer](#)



(U3C6L1:V6)

Choose the term that best completes the sentence below.

Cards that you used to collect data for a report are known as \_\_\_\_\_.

- A) source cards
- B) conjunction
- C) fragment
- D) information cards

[Click to see the correct answer](#)



(U3C6L1:V7)

Choose the term that best completes the sentence below.

A card that is used to record the title, author, publisher, copyright date, and place of publication is known as (a/an) \_\_\_\_\_.

- A) source cards
- B) entice
- C) thesis statement
- D) active voice

[Click to see the correct answer](#)



(U3C6L1:V8)

Choose the term that best completes the sentence below.

It is important to \_\_\_\_\_ your readers into your paper, so make sure you have a catchy and exciting introduction.

- A) fragment
- B) subject
- C) plagiarism
- D) entice

[Click to see the correct answer](#)





(U3C6L1:V9)

Choose the term that best completes the sentence below.

A list of sources of information on a specific subject is known as a/an \_\_\_\_\_.

- A) thesis statement
- B) bibliography
- C) active voice
- D) passive voice

[Click to see the correct answer](#)



(U3C6L1:V10)

Choose the term that best completes the sentence below.

A \_\_\_\_\_ tells what the sentence is about.

- A) conjunction
- B) predicate
- C) subject
- D) fragment

[Click to see the correct answer](#)



(U3C6L1:V11)

Choose the term that best completes the sentence below.

The main point of a paper is called a/an \_\_\_\_\_.

- A) thesis statement
- B) entice
- C) plagiarism
- D) conjunction

[Click to see the correct answer](#)



(U3C6L1:V12)

Choose the term that best completes the sentence below.

A run-on sentence occurs if two or more independent clauses are joined without a \_\_\_\_\_ or appropriate punctuation.

- A) body
- B) introduction
- C) conclusion
- D) conjunction

[Click to see the correct answer](#)



(U3C6L1:V13)

Choose the term that best completes the sentence below.

A \_\_\_\_\_ tells what a subject does.

- A) passive voice
- B) predicate
- C) passive voice
- D) subject

[Click to see the correct answer](#)



(U3C6L1:V14)

Choose the term that best completes the sentence below.

When a writer emphasizes the doer of an action, the writer is using (a/an) \_\_\_\_\_.

- A) thesis statement
- B) passive voice
- C) biography
- D) active voice

[Click to see the correct answer](#)





(U3C6L1:V15)

Choose the term that best completes the sentence below.

A/An \_\_\_\_\_ is a dependent clause.

- A) subject
- B) body
- C) fragment
- D) introduction

[Click to see the correct answer](#)



(U3C6L1:V16)

Choose the term that best completes the sentence below.

When a writer emphasizes the receiver of an action, the writer is using \_\_\_\_\_.

- A) passive voice
- B) active voice
- C) plagiarism
- D) thesis statement

[Click to see the correct answer](#)



(U3C6L1:V17)

Choose the term that best completes the sentence below.

The act of copying ideas or words of another and claiming them as your own is known as \_\_\_\_\_.

- A) autobiography
- B) source cards
- C) plagiarism
- D) information cards

[Click to see the correct answer](#)



## Performance Assessment Task

- Complete the [Becoming a Better Writer Performance Assessment Task](#).
- Submit your completed performance assessment task to your instructor for feedback and a grade.





## Reflection:

- What new discoveries have you made to help your future writing skills?
- What is the most important change for improvement you can make?

# Performance Assessment Task

## Unit 3: Foundations for Success

### Becoming a Better Writer [U3C6L1]

This performance assessment task gives you an opportunity to document your achievement of the lesson's competency:

#### Develop a plan to improve your writing skills

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#### Directions

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For this performance assessment task, you will develop a list of criteria to use with writing assignments. For this assessment you will:

1. Create the checklist to include criteria from the three main sections of the reading assignment for this lesson. They are:
  - Basics of Writing
  - Principles of Writing
  - Grammatical Errors
2. Use the attached scoring guide criteria for what you need to do to complete this task.
3. Submit your completed performance assessment task and scoring guide to your instructor for evaluation and a grade.

**RECOMMENDATION:** It is recommended that you add this performance assessment task to your Cadet Portfolio.



## Becoming a Better Writer Performance Assessment Task Scoring Guide

<b>Criteria</b>	<b>Ratings</b>
1. Your writing checklist includes basics of writing points	met    not met
2. Your writing checklist includes principles of writing points	met    not met
3. Your checklist includes grammatical errors to watch for	met    not met
4. Your checklist can be used with writing assignments	met    not met

**Comments:**

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Evaluator's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Information Sheet 1: Writing Styles

**A WRITING HANDBOOK FOR PARENTS - The content of this handbook has been adapted from work by Ruth Culham and Vicki Spandel of the Northwest Regional Educational Laboratory And compiled by Maureen Curran, Kent School District, 1998.**

Found 15 July 2004 at <http://www.elwm.richland2.org/~kseyay/p3.htm>

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### Forms of Writing

We write in our daily lives for a variety of reasons. We write every day, both formally and informally. Our writing addresses different audiences and purposes. It is our belief that students will be involved in the following forms of writing throughout their lives and that the **Six Traits of effective Writing** will be used in each of these forms.

- Narrative writing: recounts a personal experience or story and always includes characters, setting and plot (examples: novel, short story, journal)
- Descriptive writing: creates vivid images in the reader's mind and uses "just right" details to paint "word pictures" (examples: menu, travel brochure, poster)
- Expository writing: informs, explains, clarifies, or defines (examples: research paper, essay, report)
- Persuasive writing: informs and attempts to convince the reader to take the same stand. (examples: movie review, restaurant critique, letter to the editor, editorial)
- Technical writing: uses research to present specialized information, but just because it is technical does not mean it has to be flat and dull (examples: a VCR manual, a driver's manual, a legal document, a cookbook)
- Business writing: provides information in a way that is clear, well-organized, efficient and usually answers a question, summarizes work completed or proposes new strategies (examples: memo, proposal, long range plan, business letter)