

# Technology Applications

Lesson: 4/6/20

## **Learning Target:**

Students will be able to use google calendars to organize their workload and life events

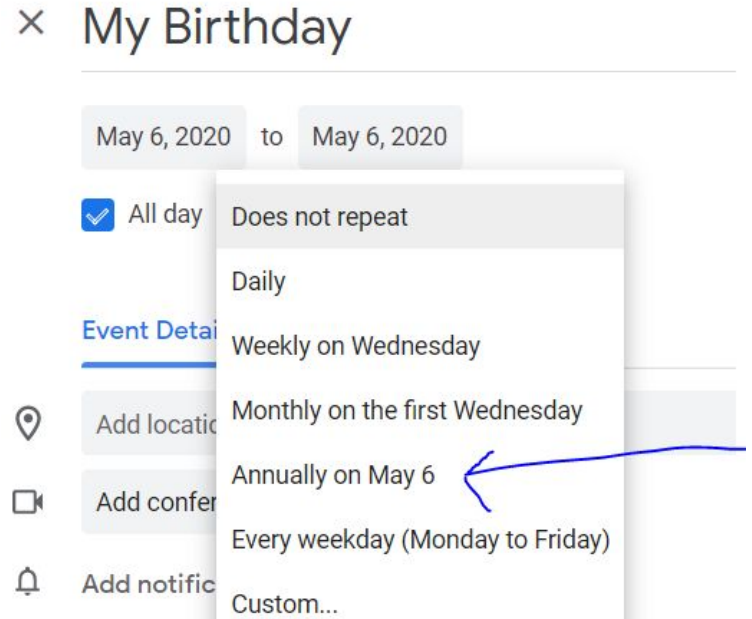
## **Let's Get Started:**

Watch Video: [Getting Started With Google Calendar](#)

# Practice:

Use the video as a guide to insert your birthday on the calendar.

Make sure that it repeats every year

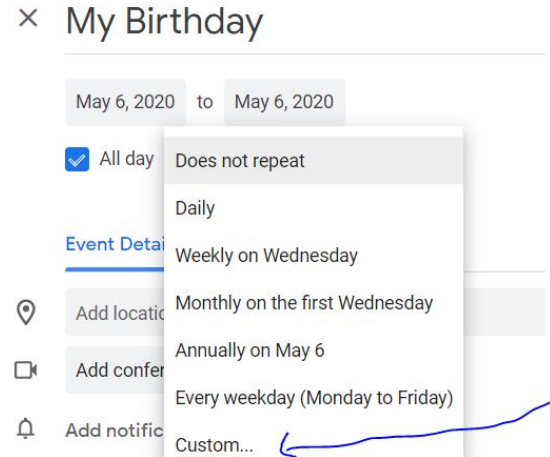


# Practice:

Come up with a schedule to help you to complete work daily.

It could be set up to complete all work during a certain time or times for individual assignments.

Use custom repetition to help put in working times



# Additional Practice

Put family birthdays in the calendar.

Ask your parent/guardians when your next dentist appointment is and put it on the calendar.

Add any additional information in the calendar that you can come up with.

# Self Assessment

How do you think your calendar can help you stay organized?

Have someone in your household look at your calendar and ask them what they think? You can teach them how to do this as well!